

Kirkby Ireleth Parish Council

Chairman: Cllr. M. McPherson, 1 Combe Crescent, Kirkby-in-Furness, Cumbria

Minutes of the Parish Council Meeting held Remotely via Zoom on Thursday 21st May 2020

1. Apologies for Absence:

Cllr. B. Copley

Present:

Cllrs. M. McPherson (Chair), M. Jackson, W. Todd, R. Saunders, R. Morrish, G. Grieve, G. Scott, I. Winstanley, J. Byrne, M. Irving, County Cllr. Brereton
Mr. D. Anderson

2. Adoption of Standing Order in relation to Protocol for Virtual Meeting

Due to the current situation COVID-19, The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020, "the 2020 Regulations", came into force on 4th April 2020. The regulations apply to local authority meetings that are required to be held, or held before 7th May 2021. Regulation 5 permits the holding of remote meetings and Regulation 5(6) enables the Council to make a standing order with regard to these meetings. A standing order had been drafted and forwarded to Councillors prior to the meeting. A proposal was received to accept this standing order, this was seconded and agreed by all Councillors.

3. Requests for Dispensations

There were no requests for dispensations.

4. Declaration of Interests

None.

5. Chairman's Remarks

The Chairman noted how well the Village has responded and conducted itself during this terrible time. He thanked Cllr. Scott and the Team who devised and distributed a COVID Newsletter with useful information for the Village residents.

6. Open Forum

A member of the public asked for the Beech Trees between Four Lane Ends and Soutergate to be trimmed back. It was agreed to ask the Lengthsman to do this.

Action: Cllr. Grieve to ask the Lengthsman to cut back trees

Mr. D. Anderson, a member of the Community Centre Committee updated the meeting with the progress being made on the redevelopment of the building.

7. Matters for Any Other Business

- Footpath Dove Bank
- Condition of road at Beanthwaite
- Story Construction

8. Minutes of the previous meeting

The Minutes of the previous Meeting were amended to show that Cllr. Irving was not in attendance. The minutes were approved and signed.

9. Matters Arising from the previous meeting

- a) Cllr. McPherson is in the process of arranging the meeting of the sub-committee to revise the Parish Emergency Plan.

Action: Cllr. McPherson to arrange a meeting of the sub-committee to revise the Parish Emergency Plan

- b) Cllr. Byrne advised that the last communication she had with Karen Dockery with regard to the lane off Tippins Lane at Pear Tree Beck, was that the lining will be refreshed but not this financial year. Cllr. Byrne reported that Victoria Upton is also aware of the issue with speeding on this part of Tippins Lane and she will try to contact her for an update on this issue.

Action: Cllr. Byrne to contact Victoria Upton with regard to issue of speeding on Tippins Lane

- c) Cllr. Brereton advised he did ask Highways to look at the issues of the stones and standing water on Tippins Lane and the drains at School road, when the A595 between Askam and Kirkby was closed. He informed they said they would, however, as yet, Cllr. Brereton has had no feedback. The Council asked Cllr. Brereton to emphasise to Highways the urgency for the stones on Tippins Lane to be dealt with. He will chase a response.

Action: Cllr. Brereton to chase feedback from Highways regarding Tippins Lane and the drains on School Road

- d) Cllr. McPherson will take a picture of the loose sign at Chapels and forward it to the Clerk to report.

Action: Cllr. McPherson to take a picture of the loose sign at Chapels and forward it to the Clerk for her to report it.

- e) Cllr. Todd forward to the Clerk photographs of the road surface between Friars Ground and High Ghyll and the Clerk reported this on the portal.

- f) The Clerk is to write to SLDC Planning to remind them about the restrictions on the granted application with regard to traffic during school start and finish times.

Action: Clerk to write to SLDC Planning regarding land adjacent to the school.

- g) The Clerk had reported the faults on the portal.

- h) The Clerk had submitted the application for the community grant to CCC with regard to the bridge at Marsh Garth. An acknowledgement of receipt has been received.

- i) The Clerk researched the need to pay the Data Protection Fee and confirmed they are required to do so and had forwarded a cheque for £40.00 to the ICO.

- j) The Clerk notified the Kirkby Gala committee that the Parish Council would have a stall at the gala in the event it went ahead. However, the event has now been cancelled due to the current situation with COVID-19.

- k) The extension of the white lines outside the school was discussed. Cllr. Byrne is to contact the school to see if there is a need for this.

Action: Cllr. Byrne to contact school regarding the extension of white lines.

10. Police, Traffic, A595 & Highways

- a) **Police Report**

There was no police report.

- b) **A595/A5092 matters**

Cllr. Saunders raised the issue of the poor condition of the A5092 at Beanthwaite. Cllr. Brereton advised that Peter Hoskins had advised that the road will be surface dressed this financial year. Cllr. Breton to chase progress on this. Cllr. Brereton reported that there was no further update on the bypass.

Action: Cllr. Breteton to contact Peter Hoskins re work to surface of A5092 at Beanthwaite

- c) **Hotline Reports**
The following faults were reported to the Council:
 - Potholes at Sandside – It was noted that this has already been reported.
- d) **Hotline Progress**
None.

11. Parish Plan/Community Led Plan

- a) **Reports**
 - Burlington School** – Cllr. Scott reported that on the 23rd March there was 1 child in attendance at School, no update on attendance had been received since that date.
 - Community Facility** - It was noted that even though the community centres were closed to the public, they still have financial outgoings.
 - Footpaths and Cycleways** – An issue was raised with regard to horses accessing the path between Grizebeck to Chapels. It is believed however that this is a bridleway and therefore they are entitled to do so.

An issue has arisen with what is believed to be a bridleway at Muirlands. Cllr. Winstanley and David Anderson to investigate this.

Action: Cllr. Winstanley and David Anderson to look at possible bridleway at Muirlands
- b) **Actions**
None
- c) **Emergency Plan**
This was covered under Item 8(a) on the agenda.

12. Current Matters

- a) **Flooding**
No updated to report. Cllr. Grieve reported he is still struggling to get in touch with Seamus Giles. Cllr. Brereton informed he will be speaking with him in due course and will raise this with him.

Action: Cllr. Brereton to contact Seamus Giles about flooding at Kirkby
- b) **Footpath 53907 - Soutergate to Beckside**
The work to erect the fence should have been carried out by mid April, however, it was noted that this may not have been carried out due to the current situation with COVID-19. Cllr. Grieve will speak with the Farmer.

Action: Cllr. Grieve to contact Low Hall Farm regarding erection of fence on footpath 53907
- c) **Bridge at Marsh Garth**
This had been covered under Agenda Item 8 (h).
- d) **Lake District National Park Southern Boundary Extension**
Nothing to report at the moment.
- e) **Land Adjacent to the Railway Station**
No response has yet been received from Network Rail.
- f) **Cutting back of hedges/verges by Probation Service**
The Probation Surface and started to attend quite regularly prior to lockdown. It was noted that cutting back of the hedges/verges between Dove Bank to Chapels has been carried out by a resident from Dove Bank. A letter of thanks is to be sent to him.

Action: Clerk to send letter of thanks to be sent to Resident of Dove Bank for cutting back of the verges/hedges
- g) **Storage Units**

Cllr. Grieve advised that the individual who was to install the bases for the storage units has been furloughed. It was reported that the sandbags need replenishing at Soutergate. Cllr. Grieve informed that there is some at the Community Centre Beckside which can be moved to Soutergate.

h) Lights on Residents properties

Cllr. McPherson reported that he is still awaiting a quote from the electrician with regard to the purchase and installation of sensor lights on the properties and believes the delay may be to the current situation with COVID-19. When the situation is over Cllr. McPherson will contact the electrician.

i) Councillors Surgeries

Surgeries are currently suspended due to the current situation with COVID-19.

j) Holker Estates – Wood harvesting

Cllr. McPherson reported that Holker Estates are to cut down the wood at Low Hall Farm. He has been in touch with SLDC to establish whether or not there are any preservation orders on the trees and is awaiting a response. Cllr. Todd to mention the cutting down of the wood to the red squirrel group in order to see if they wish to/could do anything about this. It was noted that the work is to be carried out in July 2020.

Action: Cllr. Todd to contact the Red Squirrel Group regarding the cutting down of the wood of Low Hall Farm

13. Statutory Requirements

a) Annual General Meeting

Regulation 6 of “The 2020 Regulations”, as referred to at Minute 2 of these minutes, disapplies paragraph 7 of Schedule 12 to the 1972 Act. This means there is no requirement for a parish council to hold its Annual Meeting although a council may do so if they so choose. It was proposed and seconded that the Annual Meeting of the Kirkby Ireleth Parish Council will not take place in 2020. This was agreed by all.

b) Elections of Chair and Vice-chair

Regulation 4 of “The 2020 Regulations” provides that where an appointment would otherwise be made or is required to be made an annual meeting, the appointment continues until the next annual meeting or until such time as that authority may determine. It was proposed seconded and agreed by all that the Chairman and Vice-chairman remain in their positions until the Annual General Meeting of 2021. Cllr. McPherson and Cllr. Jackson were agreeable to continue in their roles until that time.

14. CGP Kirkby Ireleth Parish Council Trust Fund

There had been no meeting of the Trust Fund since the last Parish Meeting.

15. Lengthsman

a) Receive a report of work undertaken

The following work had been carried out by the Lengthsman in April 2020:

- Marshside to Sandside – cleaning 2 drains, cutting back several trees and removing sampling that were hitting vehicles
- Beckside – cutting back hedge and repositioning 20 mph road sign. Cutting in verges by drains and cleaning drains covers up to cemetery.

- Springfield to Low Ghyll – meeting with Cllr. Todd Waling Lane to explain issues for next visit. Cleaning 2 drains covers, cutting back verge at green bin and cleaning location sign.

b) **Suggestions for work to be undertaken**

It was noted that the Lengthsman currently has a comprehensive list of work to carry out.

16. Accounts

It was noted that all Councillors had received copies of any relevant documentation with regard to Accounts prior to the meeting.

- A financial statement for April 2019 to March 2020 was presented to the Council.
- A financial statement for April 2020 was presented to the Council.

Payments made in April 2020 (approved by the Chairman and the RFO)

- The payment of £45.80 to HMRC, being PAYE to 5th May 2020.
- Payment of £198.36 to Rev. Tudway of St. Cuthberts Church for the printing of the lockdown community support information sheets.
- Payment of £128.00 to the Lengthsman in respect of invoice dated 30th April 2020
- Payment of £84.23 to EON for the period 1st January to 31st March 2020.

Payments to be approved by the Council

- The Clerks salary of £183.33 and expenses of £16.88 for April 2020 were approved.
- The Clerks salary of £183.33 and expenses of £30.16 for May 2020 were approved.
- The payment of £345.80 to HMRC, being PAYE to 5th June 2020 was approved.
- A report was received from the Finance Sub Committee in respect of the Annual Governance and Accountability Return:-
 - A proposal was made and seconded to approve the Annual Governance Statement. This was agreed by all.
 - A proposal was made and seconded to approve the Accounting Statement. This was agreed by all.

The Clerk will now submit the documents to be audited by the internal auditors, Hornbys.

Action: Clerk to submit Accounts to internal auditors, Hornbys

- The payment of £597.74 to Zurich Insurance in respect of the annual insurance was approved.
- The payment of £274.00 to Mr. J. Metcalfe, being the first payment of the honorarium for the cutting of the grass verges was approved.
- The payment of £244.94 to CALC, being the annual subscription fee was approved.
- The payment of £17.00, being the subscription for LCR was approved.
- With regard to making a donation to Kirkby-in-Furness Community building project, it was noted that the Council did not make a donation towards the development of Grizebeck Community Hall. It was therefore agreed that no donation will be made at this time.

17. Planning

a) **Applications received:**

- SL/2020/0235** – Yew Fold, Sandside, Kirkby-in-Furness – subdivision of dwelling to create a self-contained holiday let unit (retrospective) – The Parish Council's

response to this application is that they are not in favour due to the difference in use as to that specified on the original planning application in respect of this property.

b) Planning Notifications:

- i. **SL/2020/0151** – Cockfish Hall, Sandside – single storey side extension - permitted.
- ii. **SL/2019/0998** – Land to West of A595 – Dove Bank – this application had been withdrawn.
- iii. **SL/2020/0051** – 53 Burlington Close – formation of off-road parking area – permitted.
- iv. **PN/2020/0023** – Fair View, Buckhorn Lane, Agricultural storage building – no prior approval was required. A question as to whether or not this is correct was raised as it is believed that the applicable regulations state that the building must not be within a certain distance of a residential property, which is believed this building will be. The Clerk to contact SLDC planning to clarify/confirm this.

Action: Clerk to contact SLDC planning with regard to Fair View application

c) Planning Enforcement Issues

- i. Ginnyring Cottage, Grizebeck – No further update.

18. Correspondence

The following correspondence had been received. Due to the current situation the correspondence pack will not be distributed.

- a) Clerks and Councils Direct
- b) FLAG Newsletter
- c) Electricity North West Ltd – Parish Council Street Lighting
- d) CALC – Subscription to Zoom

19. Any Other Business

- a) Story Construction – It was reported that bags of stones have been left at the site following the repair work to the railway bridge and these are unsightly and need removing. Cllr. Grieve advised that the bags have been gifted to the Farmer. He agreed to speak with the farmer about these.

Action: Cllr. Grieve to contact Kirkby Hall Farm regarding bags of stones on marsh

20. Deferred Actions Review

Affordable Housing – Nothing to report.

Bus Shelter – Nothing to report.

Green sign on the A595 at Grizebeck – It was noted that nothing will be done with the signage until decision with by-pass is made.

Grizebeck Hall signage – As above.

21. Date of Next Meeting (virtual)

**Thursday 18th June 2020
Via Zoom**

**Alison Field
Clerk to the Parish Council**